

## **Minutes of Meeting 05.03.2015 12 – 1pm Dr Shetty's Surgery, Pallion Health Centre**

*Present: Mr E Arnold, Ms Kate Doughty, Mr & Mrs Freeman, Mrs Moss, Mrs Lawson, Dr Shetty, Dr Sri. Chrissie Todd*  
*Apologies: Mrs Hadlington.*

**Matters arising from the minutes of the last meeting:** All were covered in the agenda items.

**Report of the meeting with the Practice Manager:** Mr Arnold reported on a very positive meeting at which matters raised at the last full meeting of the PPG were discussed.

**Time of meetings:** 12-1pm, or 1-2pm or possibly 5-6pm-all were impacted by pressures on doctors' and staff time.

**Frequency of meetings:** Bi-monthly meetings were a possibility and meeting dates to be set for the full year to give adequate prior notice.

*Minutes of meetings and agendas of future meetings to be made available in the patient waiting area as well as on the practice website.*

Practice staff to be encouraged to attend when time allowed

Recruitment of a wider cross section representation from patients a major aim

A 'virtual' (internet) membership section to supplement the 'actual' group seemed to work well in other practices.

It was resolved that Chrissie would seek advice from other practice managers on the setting up of a 'virtual' group, and report back at a special meeting early in April.

Mr Arnold reported on a meeting of the CCG Local Engagement Board of 19<sup>th</sup> February on the creation of Integrated Health and Social Care Teams for Sunderland and what this will mean for Sunderland patients.

The Practice Manager informed the group that the practice would be initiating 'Electronic Prescribing' from the beginning of May

The meeting closed at 1 p.m.

**Date of next meeting – 23<sup>rd</sup> April 2015 12-1pm**